SBPC BOOK PRODUCTION QUESTIONNAIRE

**Personal Details**

**Full Name \* Phone Number**

**Mobile Number Email Address**

**Business Name Business Address**

**Business Details**

**Book Details**

**What is the title of the project? \***

**How many pages and sections/chapters?**

**What kind of book is it? Genre/audience?**

**What is the book trim size?**

**Do you have a finished manuscript?**

**Have you applied for a copyright/precopyright?**

**Give a synopsis of your book.**

**Does your work belong in a Series?**

**Will you have any photos? (All photos need to be high res/350 to 400 dpi standard)**

**Do you require any photography, stock photos, hand drawn or digital manufactured for interior and cover files? (if yes please give details)**

**(Please circle Yes or No)**

**Will the text need to be professionally edited and proof-read by us?**

**Yes**

**No**

**Will you supply an ISBN number or barcode?**

**Yes**

**No**

**Will your text be handwritten or produced in WORD?**

**Yes**

**No**

**Do you require print management? Help Text**

**Yes**

**No**

**Will you require a hard copy digital proof?**

**Yes**

**No**

**Will you require a book cover design?**

**No**

**Yes**

**Do you have any specific printing requirements or would you prefer us to suggest print finishing effects? Help Text**

**If you wish to work with your own print supplier, will they supply a template?**

**Yes**

**No**

**Have you ever published a book before? If so, what company did you work with?**

**Yes**

**No**

**What is your project timeframe? (When is the deadline?)**

**Do you have any specific budget restraints?**

**(Please answer the below questions as detailed as possible)**

1. **What are your expectations?**
2. **What are you looking for in a Publishing company?**
3. **What held you back from writing your story?**
4. **Do you know how to fill out metadata?**
5. **What is your publishing status?**
6. **Do you have control over your revenue?**
7. **In your opinion, what is the number one mistake that writers make when self-publishing their work?**
8. **List the steps to publishing a book.**
9. **Do you know the difference between being: Produced? Published? And Complete?**
10. **Lastly, name your terms. What can we do to earn your business?**